

**Trustee Body Sub-Committee responsible for review:** Teaching & Learning

**Trustee Body Sub-Committee Approval Date:** December 2017

**Review Date:** December 2019

## Introduction

- This policy statement sets out the Academy's arrangements for managing the access of providers to pupils at the Academy for the purposes of giving them information about the provider's education or training offer. This complies with the Academy's legal obligations under Section 42B of the Education Act 1997.

## Student entitlement

Students in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

## Management of provider access requests

### Procedure:

A provider wishing to request access should contact Linda Garside, Head of 14-19 CEIAG

Telephone: 01924 324890; Email: [linda.garside@thornhillcommunityacademy.co.uk](mailto:linda.garside@thornhillcommunityacademy.co.uk)

## Opportunities for access

A number of events, integrated into the Academy careers programme, will offer providers an opportunity to come into the Academy to speak to pupils and/or their parents:

	Autumn Term	Spring Term	Summer Term
<b>Year 8</b>	<ul style="list-style-type: none"> <li>• Enterprise Event</li> <li>• Most Able Inspire Programme</li> <li>• SMSC Day - Key Skills</li> </ul>	<ul style="list-style-type: none"> <li>• SMSC Day - Key Skills</li> <li>• Inspire cohort – Guest Speakers</li> <li>• KS4 options event</li> </ul>	<ul style="list-style-type: none"> <li>• Careers library induction</li> <li>• Careers and Economic well-being unit in PSHCE</li> <li>• SMSC Enterprise Day</li> <li>• Progress files</li> <li>• Inspire cohort – Guest Speakers</li> <li>• Real Game Maths</li> </ul>
<b>Year 9</b>	<ul style="list-style-type: none"> <li>• CEG on the internet/Careers Library/Guidance interviews/kudos</li> <li>• SMSC Day Key – Skills</li> <li>• Most Able Inspire programme</li> </ul>	<ul style="list-style-type: none"> <li>• Careers and Economic well-being Unit in PSHCE</li> <li>• Decisions</li> <li>• Gender Issues</li> <li>• Options Event</li> <li>• SMSC Day-Key skills</li> <li>• Inspire cohort – Guest Speakers</li> </ul>	<ul style="list-style-type: none"> <li>• SMSC Enterprise Day</li> <li>• Progress files/recording</li> <li>• Enterprise skills</li> <li>• Year 10 NEET students identified</li> <li>• Inspire cohort – Guest Speakers</li> <li>• Curriculum links-D&amp;T</li> <li>• Real Game Maths</li> </ul>
<b>Year 10</b>	<ul style="list-style-type: none"> <li>• Careers and Economic well-being Unit in SMSC</li> <li>• Work experience preparation</li> <li>• NEET intervention</li> <li>• SMSC Day Key – Skills</li> <li>• Most Able Inspire programme</li> </ul>	<ul style="list-style-type: none"> <li>• NEET intervention</li> <li>• SMSC Day - Key Skills</li> <li>• Inspire cohort – Guest Speakers</li> <li>• Curriculum links-ICT/Business</li> </ul>	<ul style="list-style-type: none"> <li>• PLTS Enterprise Day</li> <li>• Work experience preparation</li> <li>• ROA Draft</li> <li>• Careers visits</li> <li>• Year 10 NEET students identified</li> <li>• Post 16 visits</li> <li>• Inspire cohort – Guest Speakers</li> <li>• Curriculum links-Most Able</li> </ul>

	Autumn Term	Spring Term	Summer Term
<b>Year 11</b>	<ul style="list-style-type: none"> <li>• On-line applications</li> <li>• Complete profiles for applications</li> <li>• ROA</li> <li>• Careers Interviews</li> <li>• Careers and economic well-being unit in SMSC</li> <li>• NEET intervention</li> <li>• Most Able Inspire programme</li> <li>• Inspire cohort – Guest Speakers</li> <li>• Mock Interviews</li> </ul>	<ul style="list-style-type: none"> <li>• Mock interviews</li> <li>• Applications for College</li> <li>• Guidance</li> <li>• Applications online</li> <li>• Visits to training agencies</li> <li>• Compiling ROA portfolios</li> <li>• Inspire cohort – Guest Speakers</li> <li>• NEET intervention</li> <li>• SMSC Day - Key Skills</li> </ul>	

Please speak to Linda Garside - to identify the most suitable opportunity for you.

The Academy policy on safeguarding

<http://www.thornhillcommunityacademy.co.uk/safeguarding/2802.html> sets out the Academy's approach to allowing providers into the Academy as visitors to talk to our students.

### **Premises and facilities**

The Academy will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The Academy will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the Academy librarian. The Resource Centre is available to all students at lunch and break times.

Head of centre



Date

...Dec 2017.....

Head of 14-19 CEIAG



Date

...Dec 2017.....

## EQUALITY IMPACT AUDIT AND ACTION PLAN

Put X in the PLUS column to indicate if you judge that the policy has a positive impact on a group.

Put X in the neutral column to indicate if you judge that the policy has a neutral impact on a group.

Put X in the MINUS column to indicate if you judge that the policy has a negative impact on a group.

In making a judgement *due regard* has been paid to the requirement to:

- i. Eliminate unlawful discrimination, harassment and victimization
- ii. Advance equality of opportunity
- iii. Foster good relations

PROTECTED CHARACTERISTICS		PLUS	NEUTRAL	MINUS	ACTION
<b>1</b>	Age		X		
<b>2</b>	Disability		X		
<b>3</b>	Gender Reassignment		X		
<b>4</b>	Marriage and Civil Partnership		X		
<b>5</b>	Pregnancy and Maternity		X		
<b>6</b>	Race		X		
<b>7</b>	Religion or Belief		X		
<b>8</b>	Gender		X		
<b>9</b>	Sexual Orientation		X		
Other					